

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **May 12, 2014** in the High School Learning Lab, 800 E Crawford Street, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Mark Forsythe at 6:30 pm.

Present BOE Members:

*Lonnie Achenbach Mark Forsythe Kyle Kozelka Lynn O'Kane
Christinette Panka Devan Toberman*

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Moved restructure item to after guest speaker.

IV. SPECIAL GUEST SPEAKERS

- A. High School Art Show Case Lynn Larson Students
- B. BAK Wonder Readers Program

V. Restructure of BOE

- A. Annual unified school district election of BOE officers for president, vice president, clerk, treasurer, and secretary (WASB / CESA Delegates and Committee assignments under new business)

Motioned by Lonnie A and seconded by Lynn O to appoint Christine Panka to President. Passed unanimously with all in favor.

Motioned by Lonnie A and seconded by Christine P to appoint Mark F to Vice President. Passed unanimously with all in favor.

Motioned by Christine P and seconded by Lonnie A to appoint Lynn O to Clerk. Passed unanimously with all in favor.

Motioned by Kyle K and died for lack of seconded to appoint Devan T to Treasurer.

Motioned by Lonnie A and seconded by Christine P to appoint Ron Q to Treasurer. Passed 5-yes, and 1-no.

Christine Panka took over as President and chaired the meeting from this point.

VI. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Minutes

1. Policy Committee Meeting April 7, 2014
2. Finance Committee Meeting April 14, 2014
3. Regular Board Meeting April 14, 2014
4. Special Board Meeting April 17, 2014

B. Personnel

1. Approve Anna DuCharme TA
2. Approve Melinda Wentz TA for 2014-2015
3. Approve Adrienne Woolford Girls' Soccer Coach
4. Approve Matt Keene 5th Girls' Basketball
5. Approve Bjorn Thompson 5th Boys' Basketball
6. Resignation Gary Sutcliffe BAK Custodian

Mr. Johnson noted that Gary Sutcliffe has requested the standard retirement agreement as he will retire in the next school year.

7. Resignation Marge Johnson Student Council
8. Resignation Kayla Mezera Student Council
9. Resignation John Fretham HS SS Teacher

C. Youth Options (if any)

Motioned by Lonnie A and seconded by Mark F to accept consent agenda items; Mark second. passed unanimous.

VII. CITIZEN PARTICIPATION

Mike McCoy followed protocol as registered speaker; others spoke but did not sign in.

VIII. CORRESPONDENCE/INFORMATION ITEMS (action if appropriate)

A. Upcoming Meetings and Board Items

1. May 19, 2014 Building and Grounds Committee Meeting 6:30 a.m. High School Conference Room
2. June 2, 2014 Policy Committee Meeting 6:30 a.m. High School Conference Room
3. June 9, 2014 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. June 9, 2014 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. June 16, 2014 Building and Grounds Committee Meeting 6:30 a.m. High School Conference Room
6. July 7, 2014 Policy Committee Meeting 6:30 a.m. High School Conference Room
7. July 14, 2014 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
8. July 14, 2014 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
9. July 21, 2014 Building and Grounds Committee Meeting 6:30 a.m. High School Conference Room

B. Information Items

1. June 6, 2014, 8th Grade Promotion, 7:00PM, High School-Gym
2. May 21 2014, Class Night, 7:30 PM, High School-Gym
3. May 25, 2014, Graduation, 2:00PM, High School Gymnasium.
4. June 17, 2014 Legal Authority and Duties of WI School Boards, CESA 4, West Salem
5. Aug 2, 2014 Summer Leader Institute, Crowne Plaza, Madison
6. Nov 20, 2014 School Law Seminar 8:30am-3:30pm Exhibition Hall at the Alliant Energy Center, Madison

IX. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

1. Each year the U.S. News & World Report does a research analysis of all the high schools in the nation; there are about 20,000 public high schools in America. From that data, they select the Best High Schools; Prairie du Chien Public High School is in the top 8% of all schools, and is ranked 22nd in Wisconsin. This is the highest ranking that PdC Public High School has received. This is the third year in a row at the silver ranking. To be ranked silver three years in a row is a fantastic accomplishment for staff and students. These results are due to a lot of hard work by everyone in the school district. It shows the dedication our faculty has put into improving our school. This is a barometer of how well our public school prepares our students for college and career as the ranking shows the

high level of academic achievement and the consistency of advanced programming.

2. Community Connections and Celebrations

- a) Key Club Villa Louis Clean up 5/3.
- b) Arbor Day - Out to Lunch Choir Group performed, FFA and Science Club attended and contributed a tree.
- c) Jump Rope for Heart (5/2) - On Friday, May 2nd, all BAK students and staff participated in Jump Rope for Heart activities organized by Paula Shedivy and her high school students. A great time was had by all and students enjoyed all of the physical activities that were planned!!
- d) Lunch with the Chief (4/28) - Chief Abram visited B.A. Kennedy on April 28th to have lunch with some kindergarten students. This is a great opportunity for our students to realize that our law enforcement officers are here to help in our community.
- e) PTO End of the Year Sports Dance (4/25) - The PTO sponsored the end of year sports dance for BAK and BV students. We appreciate everything the PTO does for our buildings!
- f) 3K Meet and Greet (4/23) - We had 3K meet and greet on April 23rd. We met many great families, and are excited to have them as a part of their school!
- g) Matt Antoine Visit (4/11) - Matt Antoine visited the PdC schools on April 11th. It was great for our students to meet a local Olympian!!

Added Young Authors and Kiwanis honor students of the Month

X. OLD BUSINESS (action if appropriate)

- A. Update on on-going process to collect information and plan for possible facilities upgrades

Plan to have meeting on Sunday 5/18/14 to review this item; full Board must be present if not reschedule.

- B. Set date / time for a community meeting with whole board on the possible building project

XI. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion

- B. Key Club Advisor Pay

Administration to do an audit of all club advisors and add this to July Board Agenda.

C. Concerns on professional development contracts

Motioned by Lonnie A and seconded by Lynn O that staff must pay back the full expense amount of summer 2104 professional development if they leave prior to the end of the school year, barring death or disability, expense are to be fully itemized in advance, no repercussions if not signed. Roll call vote Kyle-no, Lonnie-yes, Devan-no, Chris-no, Mark-yes, Lynn-yes; motion failed.

Motioned by Kyle K and seconded by Mark F to keep professional development training parameters as status-quo for this summer to be revisited for next year to set a standard policy: After discussion, Kyle K withdrew motion and Mark F withdrew second.

Motioned by Lonnie A made and seconded by Mark F that staff must pay back the full expense amount of summer 2104 professional development if they leave prior to the end of the 2014-15 school year, barring death or disability, expenses are to be fully itemized in advance, no repercussions if not signed, state meal stipend to be used, 27.00 per hour for all travel and training time. Roll call vote Devan-no, Lonnie-yes, Kyle-yes, Lynn-yes, Mark-yes, Chris-yes. Motion passed with 5-yes and 1-no.

Policy Committee will review this issue with goal of creating a professional development policy going forward into the next school year

D. CPI is 1.46%; discuss / set staff raises for 2014-15

Motioned by Mark F and seconded by Lonnie A pay all staff raises at 1.46% for 2014-15 and allow Finance Committee to make adjustments where needed and to work out details of actual pay. Passed unanimously with all in favor.

E. Non-renewal for two Interpreter contracts due to an anticipated reduction in need for interpreters due to an anticipated three less children needing specialized services for 2014-15. Katherine Lein and Shawn Stone will not have contracts extended to 2014-15.

Motioned by Mark F and seconded by Chris P to non renew interpreters contracts. Passed unanimously with all in favor.

F. Review and Approve New School Calendar 2014-2015 (180 days- Start Sep 2 end June 5)

Motioned by Lonnie A and seconded by Lynn O to approve 2014-2015 calendar. Passed unanimously with all in favor.

- G. Proclamation School Nutrition Employee Week May 5-9, 2014
- H. Prairie du Chien Memorial Hospital-Athletic Training Contract

Motioned by Mark F and seconded by Lonnie A to approve Trainer Contract 2014-2015. Passed unanimously with all in favor.

- I. Bus Transportation Contract

Motioned by Lonnie A and seconded by Christine P to approve three year bus extension with stated stipulations. Passed unanimously with all in favor.

- J. New Middle Level Special Education Teacher for 2014-15 (action after closed session)
- K. New Reading and Math Interventionist for grades 2-3-4 (action after closed session)
- L. Approval of Lonnie Achenbach as 5/6 Flag Football Coach: Notice of possible Doctrine of Incompatibility issue; Board member Lonnie Achenbach as 5/6 Flag Football Coach; Mr. Achenbach wishes to volunteer his time to help with this activity while he is a Board Member (normal pay for this position would be \$600)

Motioned by Mark F and seconded by Lynn O to approve Lonnie A as an unpaid position to help with flag football. Passed with 5-yes and Lonnie abstained.

- M. Grants & Donations read into record and approved (if any)
- N. Student Travel (if any)

There were no grants or donations read into the record. There were no student travel items read into the record. There were no items read into the record.

- O. WASB / CESA Delegates and Committee Assignments

Christine P WASB/CESA delegate. Committee assignments will be made by President after polling all members.

- P. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - 2. Policy Committee
 - 3. Building & Grounds
 - 4. Finance
 - 5. Legislative Advocacy

- Q. Open meeting law and posting requirements, as it pertains to school board planning meetings

- R. Parking Lot (FROM PAST MEETINGS - items that arise during the meeting that aren't on the agenda, but which may need follow-up)

XII. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a governmental body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motioned by Mark F and seconded by Kyle K to go into closed session. Roll call vote, Christine P-yos, Mark F-yes, Lynn O-yes. Kyle K-yes, Devan T-yes, and Lonnie A not in room. Passed.

Motioned by Lonnie A and seconded by Mark F to go past 10:00 PM. Passed unanimously with all in favor.

- A. New Middle Level Special Education Teacher for 2014-15
- B. New Reading and Math Interventionist for grades 2-3-4

XIII. RETURN TO OPEN SESSION

Motion by Mark F and seconded by Kyle K to return to open session at 10:28 pm. Passed unanimously with all in favor.

XIV. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motioned by Kyle K and seconded by Devan T to allow administration to hire new MS Special Education teacher at base pay or an experienced teacher at \$46500.00; and allow administration to hire a grades 2-3-4 Reading and Math interventionist at base pay. Passed unanimously with all in favor.

XV. ADJOURNMENT

Motion by Kyle K and seconded by Lynn O to adjourn meeting at 10:30pm. Passed unanimously with all in favor. Meeting Adjourned.



President

Meeting Adjourned 10:30pm 11/11/14